



Piedmont Christian School Parent Teacher Fellowship

Frequently Asked Questions

- 1. How do I join the PTF? Are there membership dues?**
 - a. All parents and faculty are automatically members of the PTF with no further action needed. There are no membership dues required to participate with PCS PTF.
- 2. How are votes counted? I have more than one child enrolled at PCS. Do I get more than one vote?**
 - a. Each individual member of the PTF is able to cast one vote, regardless of how many children are enrolled under that member. Online voting will be made available with instructions sent out ahead of time so that every PTF member is able to participate.
- 3. Who governs the school?**
 - a. Piedmont Christian School is a ministry of Bethany Christian Church. The school board members determine school policy. The PTF will work in unity with the school board but is operating as a separate established 501c3 entity.
- 4. Who decides how to spend the money raised by PTF fundraisers?**
 - a. All funds raised by the PTF are to assist in improving programs, facilities, and the atmosphere within PCS. The executive board will approve how the funds should be allocated. The PTF general membership will be made aware of how funds raised will be prior to any fundraising event.
- 5. Who is the PTF executive board?**
 - a. To initially establish the PTF, Heidi Mills will serve as interim President for a four-month period. At that time, a general membership vote will determine the President for the remainder of the year.
 - b. The positions of Vice-president, Secretary, and Treasurer will be voted on at the next general meeting.
- 6. How can I serve as an officer of the executive board?**
 - a. Submit a one-page essay on "Why I wish to serve". A nominating committee of no less than three members will review the essay. All nominations must be approved by the school's administration. All approved nominations will be presented to the PTF membership and voted on at the next general meeting.
- 7. How can I serve on a committee?**
 - a. Once the executive board is established, committee information forms will be published. Each committee will have at least three members but not more than seven. There will be seven standing committees. For the initial year, a member may not serve on more than two committees at a time without express approval of the executive board.
 - b. The overseeing officer will appoint the chairman.
- 8. I have serious security concerns about the school. How will those be addressed?**
 - a. The school board is aware of parents' concerns and will present recent changes made to better security and upcoming security improvements. Additionally, a security committee will be established for the PTF to determine what actions it would like to take.
- 9. I have concerns that I would like to see addressed that are not outlined in the bylaws. What is the role of the PTF to address these issues?**



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- a. The general meetings will allow time for participants to be acknowledged who have signed in to speak. The matter may be referred to the school administration and school board if it is within their scope of responsibility.
- 10. I've read the bylaws, but I feel some amendments should be made. How/when will that happen?**
- a. Suggested amendments should be submitted to the executive board by January 31st. If the executive board approves by 2/3 majority vote, the amendments will be posted for 10 days prior to the April general meeting for the general members to vote.
- 11. I can't make every PTF meeting. Where will information be posted on so I can stay informed?**
- a. Updates and approved meeting minutes will be emailed to the PTF members. There is a private group on FB that will house information including upcoming meetings, appointments to committees as they are formed, and other information.
- 12. My parents help to transport my children to school. Can they join the PTF?**
- a. The membership body of the PTF is for parents or guardians of enrolled students and current faculty members. If a grandparent or other family member would like to volunteer their time, we will welcome it! They will need to submit a completed volunteer form.
- 13. What issues will be voted on?**
- a. It is the role of the executive board to approve committee work plans. If the executive board officers are not in agreement with the committee work plans, it may be brought to a general meeting vote.
- 14. How do I get involved?**
- a. Submit a completed a volunteer form to PTF@PiedmontChristianSchool.org.
- 15. I know a company that may help us with XYZ. Who do I share this information with?**
- a. Submit the name of the business, contact information, and how they may help through the suggestion link on the PCS website.