



# Piedmont Christian School

Educating Children For Eternity!

Ministry Of Bethany Christian Church  
2382 Bethany Church Rd, Bumpass, VA 23024  
Phone (540) 872-3543 FAX (540) 872-3873

## VENDOR CONTRACT

PCS Market – SPRING 2024

March 23, 2024

10 a.m. – 3 p.m.

Table Vendor: \$35 per 10' x 10' space \_\_\_\_\_ YES

Car Club Spot (limited spots available): \$25 per vehicle space \_\_\_\_\_ YES

\*This event is OUTDOORS. In the event of rain, event will be moved indoors with 6' x 6' spaces, so please plan accordingly.

VENDOR/CONTACT NAME: \_\_\_\_\_

CRAFT/PRODUCT/COMPANY: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

EMAIL: \_\_\_\_\_

BRIEF DESCRIPTION OF WHAT YOU ARE OFFERING:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DO YOU NEED TABLES (6 ft. tables)? COST IS \$2.00 PER TABLE: \_\_\_ YES \_\_\_ NO COST \_\_\_\_\_

SPACE IS SET FOR 6X6 SPACE. DO YOU NEED EXTRA SPACE? \_\_\_ YES \_\_\_ NO

EXTRA SPACE IS \$25.00. DO YOU NEED EXTRA SPACE FOR YOUR PRODUCT? \_\_\_ YES \_\_\_ NO

HOW MANY EXTRA SPOTS? \_\_\_\_\_ EXTRA COST \_\_\_\_\_

PLEASE READ AND INITIAL EACH ITEM:

- Vendors are responsible for tents, tables, and anything needing to be set up unless discussed with PCS Event Staff. \_\_\_\_\_
- I/We understand that the fees are nonrefundable. \_\_\_\_\_
- PCS is not responsible in any way for vendor property. Signature waives any liability of Piedmont Christian School and any associated organizations for any injury to you, your party, or damage to or loss of property while engaged in, on site or traveling to or from event. \_\_\_\_\_
- PCS reserves the right to decline any duplicate vendors. \_\_\_\_\_
- PCS reserves the right to offer space to repeat vendors first and opened to other representatives as a first come, first serve basis when original representative declines. \_\_\_\_\_
- All vendors are responsible for their own set up and tear down within the times given for the event. \_\_\_\_\_
- This is an OUTDOOR event. In the event of rain or bad weather, this event will be moved indoor to 6' x 6' spaces. \_\_\_\_\_
- Vendors are responsible to report any sales tax, where applicable, to the Virginia Department of Taxation. \_\_\_\_\_
- All fees for the space are due upon submittal of this application and deadline. \_\_\_\_\_
- Vendor agrees to pay all fees in full with cash or checks made payable to **Piedmont Christian School**. \_\_\_\_\_
- Vendor spots will not be reserved until the application and fee is paid in full. \_\_\_\_\_
- PCS reserves the right to market you/your items before/during/after to include social media and photos (we use a photo taken at one vendor fair including your picture to advertise our next event). \_\_\_\_\_
- All vendors are permitted 2 individuals to be at the table. Any additional people will need to purchase a ticket at the front door at the presale rate of \$2. All workers must be listed at the front door upon entry or will not be permitted in the gate without a ticket. \_\_\_\_\_

WE WILL BE DOING A BASKET DOOR PRIZE DURING THIS EVENT. ARE YOU INTERESTED IN DONATING AN ITEM OR PRODUCT FROM YOUR TABLE TO OUR DOOR PRIZE FOR THIS EVENT? \_\_\_YES \_\_\_NO What kind of **basket or item** will you be donating?

\_\_\_\_\_

To reserve your spot for this event, please print this form and mail with payment to Piedmont Christian School, 2382 Bethany Church Road, Bumpass, VA 23024 by Friday, March 15, 2024. PCS will book you as attending, and advertise your company as we receive the *application WITH payment in FULL*.

\_\_\_\_\_  
Vendor Signature

\_\_\_\_\_  
Date

Any questions, please feel free to contact Pamela Marden at [pcscrusaders@yahoo.com](mailto:pcscrusaders@yahoo.com) or at (540) 872-3543.